

Vanessa Campos

✉ Vanessa@jessecure.com

Experience

Senior Accountant, Client Services

Jessecure Business Solutions LLC

Mar 2017 - Present (4 years 6 months)

Serving as human resource liaison requiring recruiting, drafting contracts, excel spreadsheets, and presentations. Maintaining multi-company books via QuickBooks Online and Xero, processing payroll using multiple platforms for clients.

Accounting Intern

Nieto Technologies

Jan 2017 - Mar 2018 (15 months)

Serving as an accounting intern to promote to lead Accountant within the IT firm. I managed all tasks from petty cash management to invoicing. Also managed purchasing of inventory, reconciliation of books, payroll, and reporting to CEO.

Education

Sam Houston State University

Bachelor of Science - BS, Accountancy

Skills

Full-Charge Bookkeeping • QuickBooks • Financial Reporting • Strategic Planning • Data Analysis • Tax Compliance • Franchise Tax • Sales Tax • Payroll •